

Approved Minutes of 107th meeting of the Trustees of Sinodun Players
Held via Zoom Mon 25 January 21

Present: Enid Stevens (chair), John Wright (Finance), John Jeskins (safeguarding), Eric Leadbetter, Debi Lisburne Diacon (Minutes), Roger Dewell, + Fiona Smith (Board) + Gloria Wright (SPC)

Minutes of 106th meeting 14 December 2020

Were approved with the couple of amendments previously circulated.

Matters arising from 106th meeting not covered elsewhere

None

Items agreed by email since last meeting

Principle of setting up another distribution list of Trustees only.

Items to and from board

See Enid's recent notes from her attendance.

Items to and from Sinodun Players Committee

Debi sent notes from her attendance. GWr updated us re Encore. Two existing assistants have agreed to take this on for the next term, and hopefully Diana will return in May. GWr has dealt with all correspondence with parents re this. Oliver been asked to set up email: Encoreadmin@ ... JJ asked how many children? GWr said ~45. Trustees wish to record their gratitude to Gloria for picking this up and dealing with it.

"A Daughter is a Daughter" – asked to be moved to October because of cast availability. Artistic committee is dealing with this and will report back. They are also considering the request for riverside outdoor play. Murder Mystery night – please register if poss.

New Postmaster and a Deputy have been appointed (both officers on SPC).

Financial Matters

Donations of £388 via VirginGiving have been received so far. Bank account transfers: Co-op have acknowledged receipt of the forms – but they are the wrong forms!! We are moving out of NatWest. JWr has been dealing with, and has now completed this. Co-op need to update their signatories (NMorley still down as one).

Fundraising and Reopening

Carry over to next meeting. Fiona suggests a joint Board/Trustee meeting to start this off. JWr suggests we don't start just asking for money but for a specific appeal e.g. new stage. Rose wants to take part in the Pancake Race (15 Feb) to raise funds – must be Covid-safe. This is usually under Social rep of SPC – will be discussed at their next meeting. JWr suggests we should start the planning process now. FR committee must raise funds against an agreed project, approved by the Trustees. Might be stage, but also the idea of reversing the stairs down from the Club Room to

improve access, fire doors. Need Oliver to attend. Suggest we meet mid-February. – say 22nd?
Board to let us know.

Any other business

Email distribution lists and Office titles

New distribution list will be Trustees only (6) – trustee@sinodunplayers.org.uk

Eric Leadbetter agreed to be H&S Officer (inc. Covid response). JJ is Safeguarding. JWr proposes our generic is trustee@sinodunplayers.org.uk so he would become

financialtrustee@sinodunplayers.org.uk ; safeguardingtrustee@sinodunplayers.org.uk ;

Healthandsafetytrustee@sinodunplayers.org.uk ; minutesecretary@sinodunplayers.org.uk;

chairtrustee@sinodunplayers.org.uk ; so all trustees would also get trustee@sinodunplayers.org.uk

JWr to discuss with Oliver and get back to us.

Dates of Next Meetings

Next Bd mtg: 1 Feb and 1 March with Open Forum – Enid will attend both

Covid Response – Tues 16 Feb – Eric

H&S – 22 Feb – John Wr will attend this one, then Eric will take over in future

Next SPC – Wed 3 Feb and Wed 3 March - Debi

Next Trustee meeting: 8 March '21