

Trustees of the Sinodun Players

Minutes of the 99th Trustees Meeting held on Monday 13 January 2020 at the Corn Exchange, Wallingford at 7.30pm, with a 7pm presentation from John Herring re work on the CX Facade

Agenda

- 1 Apologies for absence:
- 2 Minutes of 98th meeting on 11 Nov 2019
- 3 Matters arising from 98th meeting not covered elsewhere
- 4 Issue of work on CX Facade
- 5 Trustees rep to sit in on health and safety committee
- 6 Items to and from the Board
- 7 Items to and from SP Committee
- 8 Financial Matters
- 9 Fundraising
- 10 Any other business
- 11 Date of next meetings

Present: Julie Utley (chair), Enid Stevens, John Wright, Eric Leadbetter, John Herring (first part only), Gloria Wright, Roger Dewell, Fiona Smith (Board rep), Debi Diacon (Minutes)

1. Apologies: John Jeskins

2. Minutes of 98th meeting 11 Nov 2019

Approved and signed.

3. Matters arising from 98th meeting not covered elsewhere

Need to plan a meeting to update/review the MOU as Tessa Hennessy recommended we look at it annually. JU suggests we will take this forward at our next Trustee meeting. JW (Trustees) and Katie Price (Board) met last time and put forward suggested amendments to Board and Trustees.

Budget for A Daughter's a Daughter – Trustees happy with this.

Lighting – Trustees were to ask Oliver for a 5-year plan for future planned spend on lighting. EL asked him at the Board meeting. Action: check this happens.

4. Issue of work on CX Façade

J Herring made a short presentation and handed out sets of material. Architect said he would do the stonework first (015)– cost ~ £45k. Then next job would be (025) signage and lighting – cost ~£40k for lighting, £60k for ramp and £45k for prelims and scaffold. Next (026) railings – architect says these are much more of the period, need to get rid of steps into the building – all about trying to make this building more visible to the town and accessible to all. Night time photo: architect's impression of what the theatre might look like at night. Board is paying the architect. ~£3k for work done so far. Image shows 4 electronic scrolling screens to advertise forthcoming cinema/theatre

shows. Julie Utley thanked J Herring and he left. The next step is for the architect to attend a joint meeting with Trustees, Board and SPC – Katie Price is setting the date. *This is now confirmed as Wed 19 February.*

Discussion took place. GW pointed out that Greg Ryder is on the committee dealing with the large sums of money that the developers of all the new housing have to put into the community. GW said that her young members did not like the proposed lighting because it makes the theatre look 1920's. EL feels that this whole project will need to be put to the membership. Suggestion we need an architectural lighting specialist. Agree we need to improve lighting, but don't need an architect for this. John Pinniger's brother-in-law?? Works for such a company. GW mentioned we should get the 'masks on brown signs'. Who to approach?

Actions: JW suggests no actions are taken until after architect meeting.

JU will deal with the brown signs i.e. find out how to get them.

JW will talk to Greg about community funds from developers.

RD suggests we ask someone to advise on welcoming, lighting, signage – overarching over several aspects of the proposals.

RD left at this stage

JW recommends we take photos of any theatres at day and/or night time.

5. Trustees rep to sit in on health and safety committee

Ric Harley said it would be useful to have a Trustee rep sit in on this committee. JW offered. Think they meet every two months.

6. Items to and from board

Sort out date for architect to present to Board/Trustees/SPC – *see above – Wed 19 February.*

JH concerned about fire exits from Curtis Rm and rooms above – this now referred to H&S committee.

First door into toilets is very hard to open – no action taken.

7. Items to and from Sinodun Players Committee

Martin Wheatley wanted (and bought) new cross borders for Panto. Need to be deeper as flying cloths can't fly out as high due to new lighting bars. Oliver is involved in designing new website and is liaising with designer. SPC has authorised £2k for purchase of Apple computer. SPC – GW is speaking to John Evans about co-ordinating publicity via all channels. SPC has now bought new flat runners for Panto.

8. Financial Matters.

Signatories – ongoing. Changes are in progress.

JW reported the latest bank statements. No transfer from SPC this month.

9. Fundraising

Theatre Trust grant application for theatre lighting. GW pointed out that this was money coming from a lighting company specialising in theatre lighting (Ref: new lighting for outside the theatre)

LEADER want to have a lunch with people they have funded (Fiona and J Evans going) and ideally wanted photos/film of what they had funded.

10. Any other business

JW – had seen in Window for Wallingford that the Explorer Scouts are seeking a room with Wifi for a couple of hours to complete Duke of Edinburgh forms etc. Trustees are happy with this idea, no charge for this – good community action.

EL – updating membership list. Desperately needs doing. Martin Wheatley will get together with Barbara Wood to action this. GW (SPC) will check this done. Plan is to work only on the new laptop.

EL: Defibrillator course was excellent.

DD: spoke about trying to enable kids from Kids Out charity to see our Panto. Suggestion is for DD to ring Glyn Rees (Witney Rotary and local liaison person for the charity) to see if any can come to the Thursday Dress Rehearsal (2 days time) which has an invited audience. *This was too short notice for Kids Out – would be good to bear in mind for next year' Dress Rehearsal.*

11.Date of Next Meetings

Trustee: 10 March

Board mtg: 3 Feb – and 2 March: Enid will do Feb mtg, Eric will do 2 March

SPC: 5 Feb – JU will attend – 4 March: D Diacon will cover 4 March