

Trustees of the Sinodun Players

Minutes of 92nd meeting of the Trustees held on Wednesday 13 February 2019 at the Corn Exchange, Wallingford at 7.30pm.

Agenda

- 1 Apologies for absence
- 2 Decisions/Discussions since last meeting not covered elsewhere
- 3 Minutes of 91st meeting on 12th December 2018
- 4 Matters arising from 91st meeting not covered elsewhere
- 5 Items to and from the Board
- 6 Items to and from SP Committee
- 7 Financial Matters
- 8 Fundraising
- 9 Little Theatre Guild
- 10 AGM
- 12 Any other business
- 13 Date of next meeting

Present: N Morley (Chair), J Wright, J Utley, E Leadbetter, D Lisburne (minutes), G Wright (SP Committee), K Yapp (Board), J Jeskins, Roger Dewell

Apologies: none

Minutes of 91st meeting on 12 December 2018

Minutes agreed and signed off by the chairman

Matters arising from 91st meeting not covered elsewhere

None

Items to and from board

NM congratulated Roger Dewell on taking over as Chair of the Board.

KY reported Oliver gives up Chair this month, and Roger will be Chair from March. Two new Directors – Greg Ryder and Fiona Smith. Board is in a process of restructuring how the building works with a plan to make up teams: FOH, Tech, FR team, H&S, Back of House and Publicity & Marketing. Each team will report into the Board on a regular basis, will continue to monitor and input from that.

Meeting this Saturday morning to put forward a proposal for Back of House team.

There is a need to get a better control of maintenance and getting things done.
H&S – very real need to bring building in line with current regs, but a lot of things are moving forwards quite quickly now, e.g. now have log book for ladder check (done). Power cut red buttons at each end of workshop.

Finance – no details

Have paid final account from Francis and have received certification from them.

De-stratification fan is being installed next week, as originally suggested by J Wr.

NM had not responded to letter from John Radice – should we reply? Oliver had sent round the draft of a letter he wants to send to him from the Board. KY suggests we leave this matter to the Board for the time being.

Summer shutdown – will stay at 8 days, dates as before.

NM made a suggestion to Trustees about suitable thanks from SPs to Oliver. GW will take to the SPC.

Items to and from Sinodun Players Committee

Jayne Reddyhoff has now been co-opted to take on Publicity role.

There was some discussion at the Jan Board meeting about the scaffold tower, concerns about its safety – agreed to look at a new one. GW felt that the SPs should contribute about 50% of cost to the tower at first thought to cost ~£2k, now going to be more like £4k, so SPC will contribute £2k. Techies would like a 7m tower. Reality is this is not possible in the auditorium (7m) because of raking/steps. Suggestion we buy a bespoke platform and erect a tower on top of this. KY suggests we could hire a tower from Didcot company. Stage Solutions are sourcing a supplier to find out costings for a platform and a tower of 4m high.

GW had a meeting last week to discuss potential schedule for films in the Club Room. Mike Organ will organise rota and book the films. Maybe Fridays once or twice a month. Relies on the Club Room being kept meticulously tidy and clear. This has been discussed and cleared with forthcoming directors. Will trial this for say 6 months and see how it goes. Cinema team will put out chairs etc. Bistro tables with 3 or 4 chairs around them, with a drink, red cushions on the seats.

GW reported that discussion about redesign of SP logo is ongoing with Elaine Leggett. Final choices will be put to members to agree a preference.

We have not seen a budget for Dead Funny. Anne Stammers is working with (new) Producer Val Kent on this. GW will chase this up.

Financial Matters.

JW reported on the state of the finances.

JW has submitted the Charity's annual return and accounts and it is now on line.

It was agreed to stop taking sponsorship for seats now as the deal was for 5 years and we are now over 6 months on.

Fundraising

A meeting had been held 12 February between Trustees and the Board to discuss Fundraising going forwards now Roof Project is complete. Short bullet points from it will be published to the Trustees and the Board.

Quiz night coming up on 23 March– about 100 people going.
Pancake race on Shrove Tuesday 5th March – Rose is gaining sponsorship.

LTG

NM and DL will attend the National meeting in Birmingham on 30/31 March on behalf of the Trustees and J Grimshaw will attend for Board, JE is also attending to give a short version of his FR strategies.

AGM

4th Tuesday in September

Any other business

GW asked what we thought of the banner of this year's SP productions in the foyer. Agreement that it looks good.

RD mentioned that Thames Travel want us to put a screen of bus timetables on the inside of our window. Meeting is set up for next week: Oliver, RD and Thames Travel with 3 month trial.

Helps our community involvement. They should be asked to carry SP/CX flyers.

JJ has received a letter about the planning application for Lloyd's car park, as has anyone who has sent in a letter. The Board will take this forward.

NM - 4 Chairs meeting is scheduled to take place on 2 March (inc RD)

Date of Next Meeting

Bd meeting 4 March – NM will attend

Bd meeting 1 April – JJ will attend

Next Trustees meeting - 17 April

Meeting finished 9.00pm