

Trustees of the Sinodun Players

Minutes of of the Trustees held on Wednesday 12 December 2018 at the Corn Exchange, Wallingford at 7.30pm.

Agenda

- 1 Apologies for absence
- 2 Decisions/Discussions since last meeting not covered elsewhere
- 3 Minutes of 89th meeting on 11th September
- 4 Matters arising from 89th meeting not covered elsewhere
- 5 Items to and from the Board
- 6 Items to and from SP Committee
- 7 Financial Matters
- 8 Fundraising
- 9 Little Theatre Guild
- 10 AGM
- 12 Any other business
- 13 Date of next meeting

Present: N Morley (Chair), J Wright, J Utley, E Leadbetter, D Lisburne (minutes), G Wright(SP Committee), J Grimshaw (Board), J Jeskins

Apologies: Roger Dewell.

Minutes of 90th meeting on 26 October 2018

Minutes agreed and signed off by the chairman

Matters arising from 90th meeting not covered elsewhere

No matters arising

Items to and from board

Board is reorganising itself towards having teams to spread the load and delegate more. Two new board members attended - Greg Ryder and Fiona Smith. The Board is considering hiring a contract Caretaker role – drafting up the job description presently. August shutdown: request from Angels to hire the theatre 9 and 10 Aug. Decided to close from 11 – 18 incl. Will put together a minor maintenance schedule, and may also do some maintenance work at some other time (not school holidays). John Jones has taken over a House Manager Rota. Chess

has been replaced with Guys and Dolls for Crescendo March 2020. Ric was asking about our policy of us charging for young babies. Board would like her to do more investigation. The board has a destratification fan on loan to trial to see if it helps equalise the temperature around the auditorium. A potential candidate for Chairman of the Board will meet the Board next Monday. Oliver reported that the development in Lloyds car park will 99% go ahead but we will be demanding to see that they will incorporate the extra sound recommendations. The big dish can be moved. Nick reported that he has received a letter from John Radice about the Board withholding payment of some invoices from February. Nick will talk to the Board about it.

Items to and from Sinodun Players Committee

Gloria reported that she was disappointed that the CX did not open for the Sunday Extravaganza shopping day – a big missed opportunity. It is now on the forward planning Excel spreadsheet. Encore is now 80% organised. Diana had submitted a very organised invoice to Anne S with full lists of attendees and payment dates. Lot of parents have paid £15 student membership fee, and the parents are now on Martin Wheatley's list to receive the CX Times. Had a 3 Chairs meeting at which it was raised to consider fewer 'dark' nights during get-in weeks. The May short get-in is sometimes not possible. We have agreed to decide on a case by case basis e.g. could we show films during the first get-in weekend without hindering set build and same for maybe opening a night early on the Tuesday. Desperately need a Publicity Officer to replace Carol. Mike Rowbottom is picking up publicity for Panto. We have updated the Safeguarding Policy, Julie Utley is the Safeguarding Officer. Dead Funny (March) is cast, 2 Festival plays are being cast. There has been a hiccup with regard to booking of the Club Room – double booking, clearing it out for an incoming show. Logo redesign and website: Gloria is contacting Elaine Leggett (Debi introduction). Confirmed to the Board that SPC will be asking for all our ticket prices to be £12 after Panto.

Financial Matters.

John Wright reported on the state of the finances. Decided that any contractual arrangement with an outside party in the name of the Trustees for fundraising must be done with the full knowledge and approval of the Financial Trustee.

Fundraising

Nick Morley reported that the Trustees had decided that we will have a meeting with the Board because they will be leading on all projects, whether they are related to SPs or not – to redefine the terms of reference. Probably on 12 Jan. DL to inform Fiona that we will postpone the FR meeting scheduled for 8 Jan.

LTG

The next national conference is on 29-31 March in Birmingham at Highbury Theatre. Gloria and John no longer able to attend. Nick will go for whole weekend, DL might attend for the Saturday/Sunday.

AGM

4th Tuesday in September

Any other business

JJ apologised for not being able to be here last Sunday at Thank the Volunteers event

Next Board meeting is 7 Jan – JJ will attend

And then 4 Feb – Julie Utley

SPC – no meeting in Jan, will meet 5 Feb: Julie Utley will attend

Date of Next Meeting

13 February