

Trustees of the Sinodun Players

Minutes of the 75th meeting of the Trustees held on Tuesday 20 September 2016 at the Corn Exchange, Wallingford at 7.30pm.

Present: N Morley, K Spence (minutes), J Wright, J Evans (Board), D Lisburne, J Utley (DC), L Van der Vord. J Jeskins

		Action
1.	Apologies for absence	
	G Wright	
2	Decisions/Discussions since last meeting not covered elsewhere	
	The appeal period was discussed by email, but a decision will be taken by the members at the AGM.	
3.	Minutes of 74th meeting on 26 July 2016	
	These were approved and were signed by the Chairman, ready to be uploaded to the website.	
4.	Matters arising from 74th meeting not covered elsewhere	
	Julie Utley will not be standing again for the DC. John Herring has been confirmed as a non executive director on the Board.	
5.	Items to and from the Board	
	The latest Board minutes received by the Trustees were from April 2016. N Morley to request them from the Board.. J Jeskins attended the meeting on 12 September and circulated a summary to Trustees. The Trustees agreed to meet with the Board to discuss the Articles after the AGM.	NM
6.	Items to and from DC:	
	Changes to the rules were accepted by the Trustees. The DC has made changes to its provisional programme to accommodate possible roof works and the director for the autumn production has indicated they will be flexible. Monies from the DC accounts have been handed to trustees and paid into the Trustee accounts. It has been proposed to change the performance times for pantomime on Saturdays. The evening performances will be at 6.30pm on Saturdays only and 2.00pm in the afternoon. Trustees would be in favour of the electronic newsletter being issued before any posted copies, while acknowledging that this is a decision for the DC.	

	<p>J Utley will be away for the AGM. Her report been sent to the newsletter. She has also replied to Chris Pratt, who had communicated about the selection process for the annual programme of plays.</p> <p>Anne Stammers has started the on line banking process.</p>	
7.	Financial matters	
	<p>Loan account. N Morley, J Wright and Keith Yapp for the Board met Critchley's charity accountant and tax specialist on 1 August. N Morley circulated a report to Trustees of their meeting. Solicitor Tessa Hennessy was unable to attend but had seen all correspondence. The advice of the specialists was noted but was not conclusive. The aim is to try and remove the loan from the company's accounts as this might affect the Board's ability to borrow money if needed to carry out the roof repairs.</p> <p>It was agreed to defer the decision until after the AGM.</p> <p>Consolidated accounts The DC has now transferred 3 cheques across to the Trustees.</p> <p>The Trustees are also expecting a significant donation from the Board. It was agreed the majority of our funds should be made available to the Roof Project.</p> <p>There were errors in the DC accounts; the list of trustees was incorrect. Otherwise the Trustees approved and agreed to adopt the accounts subject to amendment of the list of trustees. All in favour.</p> <p>Financial limits for advisers The agreed spend limit has now been reached limit for Tessa Hennessy and Critchleys. It was felt no more advice was needed for now. All agreed.</p> <p>There are still some funds remaining from the Elizabeth coach money. It was agreed the money passed over from the 200 club should be spent on something, to be agreed by the DC.</p>	
8.	AGM arrangements	
	<p>It was agreed to conduct the formal business of the meeting and then let Encore do a report/presentation to members.</p> <p>The pigeonhole needs to be checked for nominations on Friday (23 September).</p> <p>There will be no elections for DC – each vacant post has only one person standing.</p> <p>Voting slips will be needed for trustees – 4 names choose up to 3. 100 slips to be prepared. <i>(Post meeting note – about half that number only needed).</i></p>	<p>KES</p> <p>KES</p>
9.	Little Theatre Guild meeting at Corn Exchange	
	<p>LTG are having a committee meeting here on 6 November. Trustees/DC invited for lunch. N Morley to confirm times. G Wright is the contact.</p>	NM

10.	Any other business	
	L Van der Vord attended a workshop on 17 September called Reflecting on Amateur Theatre Research. It was an interesting day. John Evans also attended and will be providing information for the newsletter.	
11	Date of next meeting	
	AGM on 27 September. Next meeting to be determined with new group of trustees. (<i>Post meeting note – Wednesday 26 October was agreed on at 7.30pm</i>).	

Meeting closed at 10:06pm

N Moshy
26/10/16