

## Trustees of the Sinodun Players

74<sup>th</sup>  
 Minutes of the ~~73rd~~ meeting of the Trustees held on Tuesday 26 July 2016 at the Corn Exchange, Wallingford at 7.30pm.

Present: N Morley, K Spence (minutes), G Wright, J Wright, J Grimshaw (Board), D Lisburne, J Utley (DC),

		Action
<b>1.</b>	<b>Apologies for absence</b>	
	L Van der Vord. J Jeskins	
<b>2</b>	<b>Decisions/Discussions since last meeting not covered elsewhere</b>	
	Roof repairs. Permission to move to planning stage without getting more quotations agreed by email.	
<b>3.</b>	<b>Minutes of 73rd meeting on 31 May 2016</b>	
	These were approved and were signed by the Chairman, ready to be uploaded to the website.	
<b>4.</b>	<b>Matters arising from 73rd meeting not covered elsewhere</b>	
	None.	
<b>5.</b>	<b>Items to and from the Board</b>	
	Trustees have not yet received minutes from May.  A new non executive director has provisionally agreed to join the Board. This has yet to be confirmed.	
<b>6.</b>	<b>Items to and from DC:</b>	
	<p>Finances: one cheque has been signed for transfer of funds. Others ongoing. Online banking will have to be done by the Treasurer. A need for a Sinodun Players credit card has been identified.</p> <p>The artistic committee and Oliver Hemming met to agree dates for Mis Saigon in 2018. This affects programming. It was pointed out at the meeting that the licensing should be appropriate.</p> <p>AGM. All have been asked to prepare reports which will be published in an August issue of the newsletter. From September, James Winters is to be newsletter editor.</p> <p>Posts up for election; Julie Utley is willing to stand again, Anne Stammers is also willing to stand again, Pete Smithson (currently co-opted) is to be formally elected, Rebecca Cleverly is to be member without portfolio and publicity will be Carol Evans. There are no vacancies – all will stand again.</p> <p>The programme for next year has been decided.</p>	

<b>7.</b>	<b>AGM reports and arrangements</b>	
	<p>The AGM will be on 27 September. The format is unchanged.</p> <p>The Trustees report will appear in the September newsletter and Nick Morley will prepare it</p> <p>Nomination slips to be in the pigeonholes in September</p> <p>Trustee vacancies: Gloria Wright and Nick Morley's term of office has expired. John Jeskins will need to be elected as he is currently co-opted. Information will be prepared for the August edition of the newsletter.</p>	<p>NM</p> <p>KES</p> <p>KES</p>
<b>8.</b>	<b>SP Show cancellation</b>	
	<p>The Trustees agreed with the DC's backing of the cancellation by the Director of the summer production. There will be a review with Chris Harris and the DC.</p> <p>It was noted that nearly £1,000 had already been spent. Some material can be recycled.</p>	
<b>9.</b>	<b>Society rules termination clause</b>	
	<p>One paragraph has been added. It was agreed that the Trustee vote should be in private, not be show of hands. Trustees agreed these changes.</p>	
<b>10.</b>	<b>Loan account and MoU</b>	
	<p>A meeting has been arranged for 1 August with Critchleys, Tessa Hennessy (solicitor), Keith Yapp, John Wright and Nick Morley.</p> <p>John Wright is preparing a submission for Ric Harley for the Board. The aim is to document the relationship with the Trustees, the DC and the Board as the Rules document the relationship with the DC. The solicitor has asked to see this document which John Wright intends to have in draft form for the meeting on 1 August.</p>	JW
<b>11.</b>	<b>Financial report including legacies</b>	
	<p>VAT. There has been discussion over whether the Sinodun Players should register for VAT. Our main source of income – ticket sales – is not subject to VAT, though we are not sure if these are VAT exempt or zero rated. Clarification will be sought.</p> <p>The Trustee accounts are with the accountant, waiting for DC accounts.</p> <p>There has been a meeting with Anne Stammers to get money from the various accounts. There are presently three accounts and it was agreed that the balances across <b>all</b> accounts should be less than £10,000. Some money is already in the Nationwide savings account.</p> <p>We have received notification of a change in terms and conditions from the Nat West bank to charge interest on credit balances. John Wright is to investigate other possible banks.</p> <p>Legacies. We have seen examples of what other organisations do. All Trustees agreed it was a good idea to promote this.</p>	<p>JW</p> <p>JW</p>

	<p>The issue was raised of whether we should specifically increase awareness of making provision for a legacy amongst members of the Sinodun Players only or include all users of the Corn Exchange. This point will be raised with the solicitors at the meeting on 1 August.</p> <p>The mechanism will need to be discussed further and we realise that specialist advice needs to be sought.</p>	JW
<b>12.</b>	<b>Any other business</b>	
	<p>An email was received from Katie Price in connection with the Corn Exchange name change. All Trustees agreed to the name change as proposed.</p> <p>It was noted that the money from the Mamma Mia! sing-a-long should come to Trustees.</p> <p>A note of how the Elizabeth Coach money has been spent should go into the Trustees report.</p>	NM
<b>13</b>	<b>Date of next meeting</b>	
	<p>20 September (It was noted that the Company end of year meeting is scheduled for 12/13 September. <i>Post meeting note: it was agreed at the Board meeting on Monday 8 August that this meeting would be held on 20 September and would be followed by the Trustees meeting</i>).</p> <p>Nick Morley will attend the next Board meeting.</p> <p>Gloria Wright is not able to attend the Trustees meeting on 20 September. Thanks were expressed to her for her work for the Trustees.</p>	

Meeting closed at 9.15pm

N Morley